

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, January 16, 2018**

**9:00 AM**

**Lake County Board Room, 10th Floor**

**Lake County Board**

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

ADDITIONS TO THE AGENDA (FOR DISCUSSION ONLY)

SPECIAL RECOGNITION

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

CHAIRMAN'S REMARKS

OLD BUSINESS

NEW BUSINESS

CONSENT AGENDA (Items 1 - 20)

1 [17-1382](#)

Minutes from December 12, 2017.

**Attachments:** [December 12, 2017 Meeting Minutes.pdf](#)

CLAIMS AGAINST LAKE COUNTY, IL

2 [18-0055](#)

Report of CLAIMS AGAINST LAKE COUNTY, ILLINOIS for the month of December 2017.

**Attachments:** [December 2017](#)

REPORTS

3 [18-0016](#)

Report from Joy Gossman, Public Defender, for the month of November 2017.

**Attachments:** [11-17 Main](#)

[11-17 Main PTR](#)

[11-17 JUV PTR](#)

[11-17 JUV Main](#)

4 [17-1381](#)

Report from Carla N. Wyckoff, County Clerk, for the month of November 2017.

**Attachments:** [LCC Report November 2017.pdf](#)

**5**     [17-1379](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of November 2017.

**Attachments:**   [November 2017.pdf](#)

**6**     [17-1355](#)

Report from David B. Stolman, Treasurer, for the month of October 2017.

**Attachments:**   [CASH & INVESTMENT OCT 2017](#)  
                      [CASH & INVESTMENTS OCT 2016](#)

**REAPPOINTMENTS****7**     [18-0066](#)

Resolution providing for the reappointments of Bill Durkin and Carol Calabresa as alternate members of the Lake County Stormwater Management Commission.

**8**     [18-0067](#)

Resolution providing for the reappointment of Kevin Considine as member of the Upper Illinois River Valley Development Authority.

**Attachments:**   [Kevin Considine's Resume](#)

**LAKE COUNTY BOARD****9**     [17-1380](#)

Ordinance amending the Lake County Liquor Control Ordinance.

- The Lake County Board adopted the Lake County Liquor Control Ordinance for unincorporated Lake County on February 14, 1984.
- The Lake County Liquor Control Commissioner recommends reducing the number of available liquor licenses from 122 to 118 licenses.
- The Liquor Commissioner additionally has made recommended changes to the Ordinance to remove language allowing the possession of firearms on the grounds for purpose of practice shooting or hunting at targets upon established target ranges or hunting reserves

**Attachments:**   [Exhibit A Red Line Lake County LCC ORDINANCE-AMENDED 1.16.17](#)

**LAW AND JUDICIAL COMMITTEE****10**    [18-0006](#)

Joint resolution authorizing a two-year contract, with the option to renew for up to three additional one year periods, with Superior Ambulance Service, Elmhurst, Illinois, for deceased person removal services for the Lake County Coroner's Office in the estimated annual amount of \$125,000.

- The 2018 Budget, as approved, added funding for a deceased person removal service.
- This contract, the funding for which is included in the General Fund Coroner's Office

Miscellaneous Contractual Services, will be managed by the Coroner's Office.

- It is anticipated that the cost of deceased person removal will be offset by a reduction in operational costs including a reduction in the purchase of body bags, decreased overtime, and cost avoidance for smaller vehicles in the future.
- Pursuant to Illinois Statute 55 ILCS 5/3-3003, the Coroner has statutory authority to procure the necessary services to perform the duties of the office. Accordingly, a review of vendor options and pricing was done, in lieu of a formal bidding process.
- This contract authorizes a two-year agreement for deceased person removal service, with three additional one-year renewal options, in an estimated annual amount of \$125,000 and approves the continued use of the contract based on the contracted removal rate of \$250 per deceased person.

**Attachments:** [18001 Coroner Removal Service Award Recommendation](#)  
[18001 Coroner Removal Service PSA w Exhibit A](#)

**11** [18-0001](#)

Joint resolution authorizing the State's Attorney's Appellate Prosecutor Program for fiscal year (FY) 2018 for a continued participation fee of \$42,000.

- This is a renewal for the continued operation of the State's Attorney's Appellate Prosecutor Program.
- Through this program the State's Attorney's Appellate Prosecutor handles Lake County criminal appeals, provides investigative and prosecutorial support in criminal cases, provides comprehensive training programs for prosecutors, and provides monthly case law newsletters, legislative updates, and Uniform Complaint Book supplements.
- The Board of Governors of the State's Attorney's Appellate Prosecutor has voted to keep the Lake County State's Attorney's Office contribution for FY2018 the same as for FY2017 or \$42,000.
- The State's Attorney's approved FY2018 budget, includes the \$42,000 fee.

**Attachments:** [Appellate Pros Invoice FY2018](#)

**12** [18-0005](#)

Joint resolution accepting the 2018 National Crime Victims' Rights Week (NCVRW) Community Awareness Project sub-grant and authorizing an emergency appropriation in the amount of \$5,000.

- Since 1981, National Crime Victims' Rights Week (NCVRW) has annually been observed in April and is intended to increase public awareness and knowledge about the wide range of rights and services available to people who have been victimized by crime.
- A \$5,000 sub-grant was awarded to the State's Attorney's Office by the National Association of Victims of Crime Act (VOCA) Assistance Administrators (NAVAA) under a VOCA grant from the Office for Victims of Crime, within the Office of Justice Programs, United States Department of Justice.
- The 2018 NCVRW theme is "Expand the Circle. Reach All Victims."
- The program funds will be used during the 2018 NCVRW, April 8 - 14, 2018, to promote community awareness of crime victims' rights and services and will support the purchase of NCVRW promotional giveaways, event supplies, announcements, and recognition awards.

- The source of program funding is 100 percent federal VOCA; no match is required.

**Attachments:** [2018 NCVRW Community Awareness Project Award Letter](#)

## **PUBLIC WORKS AND TRANSPORTATION COMMITTEE**

### **13**     [18-0015](#)

Joint resolution appropriating \$165,000 of Matching Tax funds for inspection and maintenance of recently planted native landscape areas along various County highways, and designated as Section 18-00000-14-GM.

- The County has planted native landscape areas for various projects on the County highway system that require inspection and maintenance.
- This maintenance will be done by a contractor.
- Before a project letting can be held, an appropriation of \$165,000 of Matching Tax funds is needed.

### **14**     [18-0007](#)

Ordinance providing for the establishment of an altered speed zone of 35 miles per hour (MPH), currently designated at 40 MPH, on Washington Street, County Highway 45, from a point 1,300 feet east of Hainesville Road, County Highway 24, to a point 1,100 feet west of Hainesville Road, County Highway 24, located in Avon Township, in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

- Ordinance is required to establish speed zones.
- Due to reconstruction of Washington Street and at the request of the Traffic Division, the necessary speed studies have been undertaken.

### **15**     [18-0019](#)

Joint resolution authorizing a lease to Bristol Boat Services, Inc., a boat storage and marine service business located on the Chicago North Shore and Milwaukee Railroad property (CNS&M RR), for a period of three years, ending November 30, 2020.

- Lake County, from time to time, grants permits and license agreements for parking to businesses and individuals along its bike path property.
- In 1971, the County permitted Waukegan Marine to rent 33,000 square feet of CNS&M RR property and construct a 16,000-square foot building for boat storage and marine business purposes at its property located along the north side of Grand Avenue, east of Lewis Avenue, in the City of Waukegan, along the Robert McClory Bike Path.
- In 2000, Bristol Boat Services began operating the business on behalf of Waukegan Marine.
- In 2017, the decision was made by the County to terminate the license agreement with Waukegan Marine and begin the process of returning the property to public use.
- After negotiations with Bristol Boat Services, Inc., the current marine operator, it was agreed that the business could lease the property for a period of three years to allow it sufficient time to relocate its facility and vacate the premises, said period ends November 30, 2020.
- A monthly rent of \$2,000 will be paid by Bristol Boat Services to Lake County.
- The new lease agreement with Bristol Boat Services, Inc. requires approval by the County Board.

**Attachments:** [18-0019 Bristol Boat Services Lease Agreement Draft](#)

**16**     [17-1338](#)

Ordinance requesting the conveyance of parcels of land for right-of-way and temporary easement from the Village of Long Grove to Lake County, effectuating an agreement relating to the right-of-way, construction, and maintenance of improvements along Old McHenry Road, from Illinois Route 53 to Cuba Road, and designated as Section 11-00083-09-RS.

- The reconstruction of Old McHenry Road, from Illinois Route 53 to Cuba Road, will include the intersection improvement of Robert Parker Coffin Road from a four-way stop to a controlled traffic signal, pavement reconstruction and resurfacing, drainage improvements, pedestrian accommodations (sidewalk and bike path), street lighting, striping, landscape restoration, and other associated improvements.
- This improvement is included in the highway improvement program.
- The County requires right-of-way and a temporary easement from the Village of Long Grove to provide for the improvement.
- In addition, this agreement provides for the Village of Long Grove to reimburse the County for its share of the costs for construction and construction inspection, estimated at \$370,324.
- This ordinance authorizes the transfer of land and the execution of intergovernmental agreements with the Village of Long Grove.

**Attachments:**   [17-1338 Old McHenry Road Village of Long Grove Agreement Draft](#)

**17**     [17-1339](#)

Joint resolution authorizing a master agreement with the Village of Long Grove regarding the costs for construction, installation, and maintenance associated with current and future traffic control signals under the jurisdiction of the Lake County Division of Transportation (DOT) and interconnection with Lake County PASSAGE.

- Several agreements are in place with the Village of Long Grove regarding the costs for maintenance, construction, installation and future costs associated with various existing County owned traffic control signals.
- Lake County is in the process of consolidating various traffic signal agreements with municipalities into new master agreements with provisions for adding new traffic signals to the master agreement.
- The master agreement includes the provision for Emergency Vehicle Preemption Systems so that the local agency will be responsible for maintenance and future costs of the emitters, and DOT will be responsible for maintenance and future costs for preemption systems.
- This master agreement also addresses the interconnection with Lake County PASSAGE.

**Attachments:**   [17-1339 Village of Long Grove Traffic Signal Master Agreement Draft](#)

**18**     [18-0017](#)

Joint resolution authorizing two agreements with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the year of 2018, by which Pace will coordinate operations of, and partially fund, the Ride Lake County West and Ride Lake County Central Coordinated Transportation Services for the expansion of paratransit services to meet the needs of the mobility challenged constituent

populations in the Townships of Antioch, Avon, Fremont, Grant, Lake Villa, Libertyville, Shields and Wauconda, also the Villages of Libertyville and Mundelein, and designated as Sections 09-00280-01-ES and 16-00280-04-ES.

- Beginning in 2009, Lake County entered into yearly agreements with Pace for paratransit services, in support of the Lake County Coordinated Transportation Services Committee (LCCTSC).
- The County has two agreements with Pace: a subsidy agreement that expired December 31, 2017, and an intergovernmental agreement that expired on December 31, 2017.
- The two new agreements are for Pace to operate paratransit services for the Ride Lake County West Service (previously Lake County Northwest Demonstration Project) and the Ride Lake County Central Service and for Pace to reimburse the County a portion of the grant's local match for the Ride Lake County West Service and a portion of service costs for Ride Lake County Central Service in 2018.
- Pace will provide 25 percent of the local match to the grant funds, up to \$100,000, for the Ride Lake County West Service, and \$6,096 for the Ride Lake County Central Service.
- This resolution authorizes the two new agreements and has a termination date of December 31, 2018.

**Attachments:** [18-0017 2018 Paratransit Pace Intergovernmental Agreements Draft](#)  
[18-0017 2018 Paratransit Pace Subsidy Agreements Draft](#)

**19** [18-0021](#)

Joint resolution authorizing addendum number two to the agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for funding the IDOT realignment and widening of US Route 45, from two to four lanes at the Millburn Road and Grass Lake Road intersection near the Millburn Historic District, to include the jurisdictional transfer of Old US Route 45, in its entirety, from the State of Illinois to Lake County as new County Highway 83, and designated as Section 05-00262-02-RP.

- On November 8, 2011, this County Board executed a joint agreement with the State of Illinois for funding the IDOT realignment and widening of US Route 45, from two to four lanes at the Millburn Road and Grass Lake Road intersection near the Millburn Historic District, with an expiration date of August 3, 2015, and appropriated \$34,000,000 for this improvement.
- On May 12, 2015, this County Board authorized an addendum to extend the funding agreement expiration date with IDOT from August 3, 2015 to August 3, 2018.
- As part of this funding agreement, Lake County agreed to accept the jurisdictional transfer of Old US Route 45, from the edge of pavement of relocated US Route 45 on the south to the newly constructed cul-de-sac approximately 550 feet north of centerline of Independence Boulevard on the north, in its entirety, from the State of Illinois to Lake County (as new County Highway 83), requiring addendum number two.

**Attachments:** [18-0021 Millburn Bypass Addendum Draft](#)

**FINANCIAL AND ADMINISTRATIVE COMMITTEE****20**     [17-1385](#)

Resolution authorizing emergency appropriations for fiscal year (FY) 2018 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- This resolution authorizes the carryover, or reauthorization, of certain FY 2017 activities.
- These activities were not included in the FY 2018 budget; to have included them would have hindered the proper scrutiny of the new FY 2018 budget.
- Without this action, these projects and/or items will not have the budget authority required.

**Attachments:**   [FY18 Carryovers - Jan 2018 Final](#)

**REGULAR AGENDA****LAKE COUNTY BOARD****21**     [18-0059](#)

Resolution accepting the Lake County Commission on Government Reform and Accountability Final Report and providing for the appointment of members to the Lake County Government Reform Implementation Committee.

- The Lake County Board approved the creation of a Lake County Commission on Government Reform and Accountability at its March 10, 2017 meeting and appointed its members on April 11, 2017.
- The bipartisan commission, whose members represented diverse perspectives and backgrounds, held eight meetings in 2017 to review and discuss information about the election of the county board chair, the size of the county board, independent redistricting and other relevant topics, and has submitted a report of its recommendations to the Lake County Board.
- The Lake County Board accepts this report and establishes an Ad Hoc Government Reform Implementation Committee to further examine and implement the recommendations submitted by the Commission.

**Attachments:**   [LCCGRA Final Report](#)

[LCCGRA Attachment A - List of Recommendations](#)

[LCCGRA Attachment B - Meeting Agendas and Minutes](#)

[LCCGRA Attachment C - Research Memoranda Prepared for the Commi](#)

[LCCGRA Appendix 1 - Board Resolution Establishing the Commission](#)

[LCCGRA Appendix 2 - Presentations Made to the Commission](#)

[LCCGRA Appendix 3 - Research Documents Provided to the Commissio](#)

[LCCGRA Appendix 4 - Additional Resources Provided to the Commissior](#)

[LCCGRA Attachment D - Reform Implementation Committee Membershi](#)



**HEALTH AND COMMUNITY SERVICES COMMITTEE****22**     [18-0065](#)

Board of Health Report.

**PUBLIC WORKS AND TRANSPORTATION COMMITTEE****23**     [18-0018](#)

Joint resolution authorizing an agreement with Hampton, Lenzini, and Renwick, Inc., Elgin, Illinois, at a maximum cost of \$229,000, to complete a National Bridge Inventory System (NBIS) in-depth inspection of the 38 designated structures in Lake County, appropriating \$255,000 of County Bridge Tax funds, and designated as Section 18-00999-50-BI.

- Starting in 2018, new bridge inspection requirements from the Federal Highway Administration, as administered through the Illinois Department of Transportation (IDOT), require a structural engineer to perform in-depth inspections of certain structures at “arm’s length” every six to eight years, depending on the structure.
- These inspections are in addition to the biennial inspections currently performed by the Lake County Division of Transportation’s (DOT) non-structural engineering staff.
- These inspections will include an underwater inspection that is due on the Grass Lake Road Narrows Bridge over the Fox River.
- A consulting engineering firm is needed to provide said in-depth inspections. The DOT solicited a proposal from professional engineering firms to complete this work, reviewed proposals, and interviewed three vendors.
- In accordance with the Local Government Professional Services Selection Act, the selected and recommended consultant is Hampton, Lenzini, and Renwick, Inc., Elgin, Illinois, at a maximum cost of \$229,000.

**Attachments:**   [18-0018 Bridge Inspection Consultant Agreement Draft](#)

**24**     [18-0022](#)

Joint resolution authorizing an agreement with Oxcart Permits Systems, LLC (Oxcart), Palatine, Illinois, for collection of truck permit fees required for all overweight and over-dimensional truck trips in accordance with the Illinois Vehicle Code.

- In the State of Illinois, truck permits are required for all overweight and over-dimensional truck trips in accordance with the Illinois Vehicle Code issued by each roadway jurisdiction where applicable.
- Lake County, along with six Chicago area counties and the City of Chicago, sought assistance from the Chicago Metropolitan Agency for Planning (CMAP) to develop a coordinated effort to streamline the truck permitting process to improve the economic vitality of the region through improved government collaboration.
- With the CMAP request being a long-term solution, Lake County has an opportunity to assist trucking companies locally through local government collaboration and the use of Oxcart’s web-based solution.
- Oxcart’s service will provide the convenience of allowing trucking companies 24 hour, seven days a week access to apply for permits and make payments.
- McHenry, Livingston, and Boone Counties, and the Villages of Barrington, Barrington Hills, Deerfield, Fox River Grove, Vernon Hills, Wheeling, and Winthrop Harbor currently use Oxcart. Will and DuPage Counties plan to begin using Oxcart later in 2018. Oxcart will charge the fees required by Lake County, in addition to a service fee, to the applicant

with no cost to Lake County.

- Oxcart fees collected for truck permits will be submitted monthly to the Lake County Division of Transportation.

**Attachments:** [18-0022 Oxcart Truck Fee Collection Agreement Draft](#)

## **FINANCIAL AND ADMINISTRATIVE COMMITTEE**

**25**     [18-0064](#)

Lake County Partners Report.

**26**     [17-1378](#)

Resolution commemorating the legacy and service of Lake County Board District 14 Member Audrey H. Nixon by naming the newly constructed pedestrian bridge connecting the Court Expansion to the Lake County Building in her honor.

- On April 27, 2017, cherished and long-serving District 14 Lake County Board Member, Audrey H. Nixon, passed away.
- Board Member Nixon committed 35 years of her life to public service and Lake County, including serving as the long-time chair of the County Board's Law and Judicial Committee.
- As a passionate and dedicated community leader, Board Member Nixon was a champion for justice and a tireless advocate for diversity and inclusion, and programs that transform lives.
- In November 2012, the Lake County Board authorized the construction of the Lake County Courthouse Expansion Project.
- The facility design includes a pedestrian bridge that connects the Court Expansion to the Lake County Building at 18 N. County Street.
- This pedestrian bridge symbolizes Board Member Nixon's effort to forge cooperation and collaboration among the justice partners and the Lake County Board and staff.
- Chairman Lawlor requests approval of this resolution to commemorate Member Nixon's historic and longtime service to Lake County by naming the pedestrian bridge in her honor.
- This action also approves a new commemorative display at the entry of the bridge that will be designed, installed, and funded through private donations solicited in accordance with the Lake County Ethics Ordinance and the Lake County Procurement Policies.

**27**     [18-0004](#)

Resolution amending Lake County's Policy and Procedure 2.14 Harassment to comply with newly adopted state regulations regarding sexual harassment.

- During the November 2017 Veto Session, the legislature adopted new statutory requirements regarding Sexual Harassment, which also applies to local governments.
- Local government's local sexual harassment policies must be in compliance with state regulations by January 2018.
- Section 2.14 of the Lake County Policies and Procedures, which addresses Sexual Harassment, has been substantively amended to reflect recent changes to state law.

**Attachments:** [New State Compliant Harrassment](#)

**APPOINTMENTS****28**     [18-0068](#)

Resolution providing for the appointment of Stephen Henley as a member of the Lake County Housing and Community Development Commission.

**Attachments:**   [Stephen Henley's Professional Experience](#)

**29**     [18-0069](#)

For Information - Appointment of Lake County's Representatives to the Chicago Metropolitan Agency for Planning (CMAP) Metropolitan Planning Organization (MPO) Policy Committee.

- Federal law requires a Metropolitan Planning Area (MPA) be created in urban/suburban regions in order to adhere to and execute the federally-regulated transportation planning process. By definition, an MPA "encompasses the Census-defined urbanized area and the contiguous geographic area(s) likely to become urbanized in the next 10 years."
- Further, federal law empowers the MPO to act as a governing body in regions with an MPA has been established for the purpose of carrying out the federally required transportation planning. The MPO Policy Committee is the decision-making body for all regional transportation plans and programs for this area. The MPO Policy Committee plans, develops and maintains an affordable, safe and efficient transportation system for the region, providing the forum through which local decision makers develop regional plans and programs.
- Each Cook and Collar County Board Chair typically serves as their County's designated member on the MPO Policy Committee. Accordingly, Chairman Lawlor has been designated as Lake County's Member on MPO Policy Committee.
- Each Cook and Collar County's Director of Transportation/County Engineer typically serves as the County's designated Alternate. Accordingly, Shane Schneider has been designated Lake County's Alternate Member on the MPO Policy Committee.
- Lake County has typically selected our Division of Transportation Director of Planning as our Second Alternate Member on the MPO Policy Committee and; accordingly, Kevin Carrier has been designated as Lake County's Second Alternate Member on the MPO Policy Committee.

**Attachments:**   [MPO Policy Committee Designations](#)

**30**     [18-0070](#)

For Information - Appointment of Terry Weppler as the Lake County representative to the Chicago Metropolitan Agency for Planning (CMAP) Board.

- CMAP was created by the Illinois Legislature in 2005 in order to better coordinate transportation and land use planning.
- CMAP's governing structure has two distinct layers: the CMAP Board created as a political subdivision and body politic under state law and the Metropolitan Policy Organization (MPO) which is designated under federal law.
- Pursuant to Public Act 95-0677, the CMAP Board consists of 15 voting members responsible for: hiring the CMAP Executive Director, approving a policy framework under which all regional plans are developed, coordinating regional transportation and land use planning, and identifying, promoting regional priorities and other duties as provided by state statute.

- Public Act 95-0677 dictates that Lake County shall appoint one member of the CMAP Board and that the appointment shall be made “cooperatively by the mayors of Lake County and the chief elected county official of Lake County.”
- Chairman Lawlor worked with the Lake County Municipal League to solicit nominations from all 52 municipalities in Lake County. He subsequently held several meetings with representatives of the Lake County Municipal League’s Executive Committee and consulted with County Board colleagues on the nominated candidates.
- The Lake County Municipal League and Chairman Lawlor agreed to advance the appointment of Libertyville Mayor Terry Weppler.
- Terry Weppler is currently serving his third term as Mayor. His professional career includes serving as a policeman, fireman, emergency medical service (EMS) technician, village prosecutor and an attorney.

**Attachments:** [Letter from Chairman regarding Mayor Weppler's appointment to CMAP](#)

#### **PETITIONS, CORRESPONDENCE AND MISCELLANEOUS BUSINESS**

**Motion that this Regular September 2017 Session of the County Board of Lake County be adjourned until February 13, 2017.**